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**WORK PROGRAMME VETPRO - LEONARDO DA VINCI PROGRAMME**

**I. DETAILS ON THE PARTICIPANT**

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| Name of the participant: Szikszai CsabaField of vocational education: VETPRO Sending institution (name, address): Chamber of Commerce and Industry of Békés County 5600 Békéscsaba, Penza ltp. 5. HungaryContact person (name, function, e-mail, tel): Mr Csaba Szikszai project coordinator szikszai@bmkik.hu + 36 66 324976  |

**II DETAILS OF THE PROPOSED TRAINING PROGRAMME ABROAD**

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| Receiving organisation (name address): NOORDERPOORT9727 Groningen, Verzetsstrijderslaan 4. The NetherlandsContact Person (name, function, e-mail, tel): Ms Minke Kloppenburg bestuurssecretaris@noorderpoort.nl +050 - 59 77 400 |

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| Planned dates of start and end of the mobility period: 03/11/2013- 09/11/2013  |

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| **- Detailed programme of the training period:** **03 November 2013. Sunday**07.30 hour leaving the CCI Békés by bus to Budapest Airport12.25 Take-off to Amsterdam, arrival at 14.35 hour in Amsterdam. Transfer to Groningen by train at 16.03Arrival in Groningen at 18.14 hour. Transfer to Martini Hotel, Gedempte Zuiderdiep 8. 9711 HG Groningen.**04 November 2013. Monday**10.00 – 13.00 Briefing by host organization, planning the week. Seminar: the history, social and cultural background of Holland (NOORDERPOORT, 9727 Groningen, Het Kasteel,)14.00 – 16.00 JLO (Jong Leren Ondernemen)16.00 – 18.00 Open day “Kasteel”The rest of the day is free for the participants for cultural and tourist programmes.**05 November 2013. Tuesday**08.46 Train to Amsterdam, arrival at 10.55 hour 11.30 - 14:30 Amsterdam Chamber of Commerce and Industry15.00 – 16.00 Commercial representatition office of Hungary**06 November 2013. Wednesday**09.00 Pick-up at the hotel10.00 – SXC (Seaport Experience Center) in Delfzijl.13.45 Cultural program: Groningen canal tour, Groningen museum17.00 Visit to “Promotion days” a trade fair of and for entrepreneurs from The Netherlands and Gemany**07 November 2013. Thursday**08.45 Pick-up at the hotel, city bus09.00 – 10.30 Visit to Euroborg, School for hospitality and Tourism11.00 Visit the OTP (Ondernehmens Trefpunt). Meeting with the management and experts.13.30 – 15.30 Visit Wagenborg and Reining (transport company)16.30 Staff-meeting for the group members, talking about experiences, point-of views, evaluation.19.00 Joint diner in the city of Groningen**08 November 2013. Friday**09.00 Pick-up at the hotel09.00 – 10.00 Visit the Launchcafé Groningen10.30 – 12.00 Visit the MAKRO Groningen. Meeting with managers and experts of the company.13.30 – 17.00 Final evaluation staff-meeting for the group members, talking about experiences, point-of views. Proposals for the future. Certification ceremony**09 November 2013. Saturday**08.46 Leaving Groningen to Amsterdam Schiphol, and to BudapestTravelling to Budapest Airport at 14.15 hour. Arrival in Budapest at 16.15 hour, transfer to Békéscsaba. |
| **- Monitoring arrangements:**During the whole project it is very important to guarantee the monitoring of the fulfillment, the results, and the evaluation of the project. We will supervise continuously the achievement of the project in order to ensure that everything is fit to the project proposal. The criterias of the supervision are as follows:* cultural, linguistic preparation of the beneficiaries
* arrangement of the mobility project
* preparation of the final report
* evaluation of the whole project, financial settlement
* dissemination of the project

After the ending of the exchange according to the dissemination plan, the beneficiaries will prepare a report about the experience and the fulfillment of their expectations. At the end of the project we will evaluate the complete period of project in aspect of profession and management. On the score of the reports and the model we will prepare the final report. We will evaluate the project on a final conference, and keep the partner organization informed.The responsible person for the evaluation at the promoter and sending organization is the project coordinator. At the host organization, the appointee persons nominated by the director of the institution.By the help of the exchange programme we can confirm the influence of the project on the beneficiaries with these result factors:* preparation of new partnership
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| **- Foreseen use of outcomes, evaluation:** The Hungarian Chamber of Commerce and Industry and the regional chambers has a traditional task in the Hungarian vocational training system. They and their experts work on the development of the vocational training system, and harmonize the needs of the labour market and the training needs, emphasize the importance of practice orientated vocational trainings, which can be achieved the best way at the companies in-site. A year ago the chambers in Hungary were awarded by the Ministry of Social Care and Labour with re-establishing the County Development and Training Committee (CDTC), and the chambers take the role of the chairman. The title as a chairman is taken by the head of the chamber’s Vocational Training Committee in our region. The CDTC has to make decision on the training structure of technical secondary schools, as a new task. We have a strong influence on the regional vocational training system not only by the role as chairman of the CDTC, but also by our recently developed vocational training strategy of Békés county. Our knowledge, experience and competence is proven and recognized in the region.We have to be flexible in the global economic environment, mainly in the recent crisis.  We need high quality benchmark, and an experienced partner to show us how they developed this educational sector, and how can it be sustainable. In our target country Holland they focused on developing this sector.   The Dutch partner can give us advice, show us new methods and good practices how to set up and manage a so called “holland-type” vocational system. Besides sharing the experience and adapting the best practice in our region, we would like to set up new co-operational links with the project partners. Later we –as a public body involved in the decision making process- would like to integrate the new knowledge into our regional vocational training strategy and further develop the practical implementation.We strongly believe that our project partner can provide us a load of beneficial new information and help us to achieve our goals. |

**III. COMMITMENT OF THE PARTIES INVOLVED**

**By signing this document, the participant, the sending institution and the receiving organisation confirm that they will implement the work-programme as described above.**

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| **THE PARTICIPANT** Participant’s signature........................................................................... Date: 01/11/2013 |

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| **THE SENDING INSTITUTION**We confirm to implement the proposed work programme.  |
| Coordinator’s signature............................................................................. | Date: 01/11/2013 |

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| **THE RECEIVING ORGANISATION**We confirm to implement the proposed work programme. |
| Coordinator’s signature……………………………………………………… | Date: 04/11/2013 |